

# *Wellborn Community Association, Inc.*

(A Non-Profit 501(c)3 Corporation)

**Wellborn, Florida 32094**

[www.wellborncommunityassociation.com](http://www.wellborncommunityassociation.com)

January 29, 2019

Dear Vendors,

Please find the attached Vendor Application for the 26<sup>th</sup> Annual Wellborn Blueberry Festival to be held Saturday, June 1<sup>st</sup>, 2019. Please read the entire form, fill in all information requests, and you **must** attach your sales tax certificate along with your check when mailing. PLEASE NOTE: The vendor fee for an application received without the copy of the Sales Tax Certificate will be \$70.00. For written confirmation of your acceptance, you must attach a self-addressed, stamped envelope. We will be happy to confirm by e-mail if you furnish us your e-mail address.

This year we will be having a one-day event on June 1<sup>st</sup>, 2018. Setup will be on Friday, May 31<sup>st</sup>, starting at 8:00 a.m. until 5:00 p.m. If there is anyone who cannot make this time frame and would like to arrange another time, please contact Jordan Weldon at 904.553-1027. No setup will be allowed Saturday morning after 7:00 a.m., except by walk-ins. We would appreciate no vehicles in the vendor area after 7:00 a.m.

**Due to returning to a one-day event, the WCA, the public, and your fellow vendors would appreciate no early tear downs or departures.** We will be advertising the hours as 7:00 a.m. to 3:00pm. The 3:00 p.m. closure time should eliminate any early departure situations.

The applications are all being mailed or e-mailed so that they will arrive on the same day so that vendors are treated fairly, as to the "first come, first served" rule concerning duplicate product vendors. What this means is that we (nor you) want to have five vendors selling kettle corn or cotton candy or hot dogs or jewelry. To do so would dilute your sales and not give the attendees a good selection of products. Food vendors will be restricted to two vendors of the same item; i.e., if we get two applications for selling snow cones, the third application will be notified and put on stand-by. That vendor would also have the option of selling some other product. Additionally, we consider and attempt to meet any vendor space/location requests, however we cannot guarantee special placement.

Please remember that you, as a vendor, are responsible for your own personal and business insurance. The WCA cannot be responsible for damaged equipment, products or personal injury. We cannot be responsible for camp sites. Our website has information on suggested campgrounds and hotels.

Thank you all in advance. We expect this year, our 26<sup>th</sup> annual event, to be the best Blueberry Festival ever.

Sincerely,

Jordan Weldon, Vendor Chairman  
904-553-1027  
JordanWeldon@rocketmail.com

***"Home of Florida's Blueberry Festival"***

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Blueberry Festival Vendor Chair:

Jordan Weldon: 904-553-1027

JordanWeldon@rocketmail.com

## 26<sup>th</sup> Annual Blueberry Festival - June 1<sup>st</sup>, 2019

### Vendor Application

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Description of Item or Items to be sold: \_\_\_\_\_

### Booth Spaces and Fees

<u>Vendor Type</u>	<u>Size and Price per Space</u>	<u># of Spaces Requested</u>	<u>Total</u>
Arts & Crafts, Commercial:	12' x 12' space @ \$60.00	_____	_____
Non-Profit Organizations:	12' x 12' space @ \$40.00	(1 space)	\$40.00
Local Wellborn Church:	12' x 12' space Free	(1 space)	\$0.00
Campaign Spaces:	12' x 12' space @ \$125.00	_____	_____
Food Vendor:	12' x 20' space @ \$120.00	_____	_____

**Applications received after May 3, 2019 will be charged a \$25.00 late fee. NO Exceptions.**

**Attach a copy of your Sales Tax Certificate!**

**NOTE:** Applications received without the Sales Tax Certificate will be charged an additional \$10.00 unless a valid reason is provided in print. You may request temporary tax numbers from the Department of Revenue at 386-758-0420.

### Space Considerations and Requests

Do you need connections for? Water: \_\_\_\_\_ Electric: \_\_\_\_\_ Neither: \_\_\_\_\_  
*No 220-volt service available. **Only one circuit per vendor.***

**Food Vendor:** Size of trailer or space required: \_\_\_\_\_

Vendor Parking: available - Please specify if automobile only, or with trailer: \_\_\_\_\_  
*Parking passes will be given to vendors corresponding with their booth space.*

Confirmation method preferred by you? E-mail: \_\_\_\_\_ or Standard Mail: \_\_\_\_\_  
*If you desire standard mail confirmation a self-addressed and stamped envelope must be supplied when submitting your application.*

Comments: \_\_\_\_\_

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Blueberry Festival Vendor Chair:

Jordan Weldon: 904-553-1027

JordanWeldon@rocketmail.com

**The 26<sup>th</sup> Annual Blueberry Festival will be on Saturday, June 1<sup>st</sup>, 2019.**

**Location:** Wellborn Community Center

1340 - 8<sup>th</sup> Avenue, West of CR 137, between 10A and the brick road.

**Times:** Saturday 7:00 a.m. to 3:00 p.m.

**Rules:** Sales Tax payment is vendor responsibility. No adult or offensive materials permitted. No yard sale items. Handmade crafts and commercial booths accepted. The WCA has the right to turn down any vendor selling items that conflict with the Association's country store. No alcohol or drugs on premises. Each participant is responsible for their own booth setup and **disposal of their trash.** Vendors may set up on Friday from 8:00 a.m. until 5:00 p.m. There will be security on Friday night. Any necessary setup on Saturday must be accomplished by 7:00 a.m.

No vendors are allowed to set up after 7:00 a.m. Saturday morning, unless items are carried into vendor area by hand. No refunds given for booth fee. Wellborn Community Association will not be responsible for any injury, theft, losses or accidents during festival.

The entry form must be completed and submitted with payment before the May 3<sup>rd</sup> dead-line.

**Signature and Disclaimer:** (Please do NOT print name.)

**DO NOT MAIL WITHOUT SIGNING THIS DISCLAIMER!**

I, \_\_\_\_\_, agree that I alone am responsible for any necessary insurance to protect myself against any loss or damage to my possessions or physical wellbeing. I will not hold the Wellborn Community Association, Inc. responsible for any damages or injuries that may occur.

**Make Checks Payable to:** Wellborn Community Association

**Submit Application and Payment to:** Wellborn Community Association

ATTN: Jordan Weldon

P. O. Box 11

Wellborn FL 32094

**The Wellborn Community Association will expect to be reimbursed for any returned check charges incurred. Subsequent payments must be by cash or money order. Late payments must also be made by cash or money order.**

**Directions:** From North / South: Take I-75 to exit 427, Lake City Highway US90.

Go West approximately 10 miles on US 90.

Turn right on CR 137 and go to blinking light. Turn left.

From East / West: I-10 to exit 292, Wellborn/ CR 137.

Go south to the blinking light.

Make right turn.

*"Home of Florida's Blueberry Festival"*